

Forum: Steering Group

Agenda: 18 September 2016 at 3pm at Foxwood Academy, Derby Road NG9 3GF

1.	<u>Attendees</u> (inc. any apologies)	All	
2.	<u>Minutes of the last meeting</u> a) Matters arising b) Action points	All	
3.	<u>Chairman's Report</u>	Richard	5 mins
4.	<u>Treasurer's Report</u>	John	5 mins
5.	<u>Presentation:</u> a) Neighbourhood Planning: an overview	Ben	20 mins
6.	<u>Forum Set-up Tasks</u> a) Official name of Forum Toton & Chilwell; Chetwynd; Other suggestions? b) Forum Constitution: Ben's draft c) Neighbourhood Area: 2 options attached – any more?	All	60 mins
7.	<u>Future Events</u> a) Plan Inaugural General Meeting <ul style="list-style-type: none">• Date• Advertising: Posters, Free papers, Notts TV etc.• Leaflet delivery	All	20 mins
8.	<u>Future Topics</u> a) Log issues for future meetings: see overleaf for contributions already submitted	All	10 mins
9.	<u>Date & Venue of Next Meeting</u>	All	

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Future Topics already logged:

1. Aims & Objectives (to be considered for inclusion in constitution)
These to cater for what we perceive as our concerns & how these might be dealt with
 - Schooling: are there sufficient primary and secondary school places
 - Shopping facilities
 - Increasing local employment opportunities
 - Access to medical facilities (doctors' surgery, dental practice)
 - Impact on the environment; preservation of existing environment assets
 - Leisure facilities; indoor & outdoor; all ages
 - Road system; increased traffic flow: public transport; bus routes and traffic congestion,
2. Publicising the existence/formation of the Forum
 - Produce a leaflet/flyer for delivery to all properties in the (agreed) Forum area
 - Leaflet/flyer to summarise progress to date
 - Attach copy of minutes/notes of the last meeting & this meeting (To include a list of the interim committee members)
 - On the rear to be a form for proposals for the Forum committee members. Question: should this be separate, with some info on those people who have put themselves forward as being prepared to be on the committee
 - Notice, giving a date, time, venue for the General Meeting to be held (this to include a formal Agenda)
3. Housing
 - Nos. of houses in the proposed development. Types of housing proposed
 - How do we determine the type and numbers of houses to be built and where these will be built?
 - Need for affordable/social housing to be included (Housing Association input?)
 - Adequate gardens
 - Impact on those properties immediately adjacent to the development & on the wider local neighbourhood
4. Environment within the development
 - Sufficient park/green space. How can green/park land areas be identified/preserved?
 - Ensure that wildlife, trees, woods (Hobgoblin Wood) are kept
 - Memorial gardens around war memorial etc. Ensure the heritage of the area is preserved on the Chetwynd site, the listed building, the memorials etc.
 - Allotment space
 - Environmental impact/protection & nature conservation
 - Flood protection in the sense of rain water run-off from solid ground development and suitable soft ground available to absorb it
 - Green energy - insulation, solar panels, rain water recycling
 - Community project development/youth projects e.g. clubs, scouts etc.
5. Construction / other issues:
 - Road/access issues etc. during construction & impact on local residents/traffic. Remember the tram works!
 - Do we have a balance of representatives covering the area to be considered? (We have no one who currently lives on the army base for example.)
 - How can we get funding for the forum?
 - There is a large area to be considered, how can we raise the profile so that we unite our neighbourhood to get maximum involvement?