

## Forum: Steering Group

Agenda: Wednesday 8<sup>th</sup> February 2017 at 7.30pm at Tesco Costa café

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1.	<b><u>Attendees</u></b> (inc. any apologies)	All	
2.	<b><u>Minutes of the last meeting</u></b> a) Matters arising & action points b) Adoption of Ways of Working procedures - attached	All	5 mins
3.	<b><u>Chairman's Report</u></b> a) Monthly report	Richard	10 mins
4.	<b><u>Treasurer's Report</u></b> a) January's financial report – attached	Graham	5 mins
5.	<b><u>Sub Group feedback</u></b> a) Barracks b) Toton Lane c) HS2/Greenbelt d) IT/Comms/Community Engagement & Outreach e) Research/Analytics  Review TORs and agree next steps for sub-groups – including additional Forum members	David Helen Andy RichB/Teresa Jon	10 mins 10 mins 10 mins 15 mins 10 mins
6.	<b><u>AOB</u></b> a) New Forum emails: setup process explained b) Other priorities/next steps	Richard B All	15 mins 5 mins
7.	<b><u>Date &amp; Venue of Next Meeting</u></b> Thursday 9 <sup>th</sup> Mar at 7.30pm. Tesco Community Room	All	