

## Forum: Steering Group

Agenda: Thursday 11<sup>th</sup> May at 7.30pm at Tesco Training Room

1.	<b><u>Attendees</u></b> (inc. any apologies)	All	
2.	<b><u>Minutes of the last meeting</u></b> a) Matters arising & action points (circulated previously by Katie)	All	5 mins
3.	<b><u>Sub group overview</u></b> a) Barracks	David	10 mins
4.	<b><u>Steering Group short term tasks</u></b> Research is needed to establish our 'base line' position for a number of 'functions' in our Area, including: <ul style="list-style-type: none"> <li>• Population demographics</li> <li>• Housing</li> <li>• Schools / Medical facilities</li> <li>• Parks / Green spaces / environmental</li> <li>• Roads</li> </ul> Need to allocate these to members to take away and work on (Teresa is already working on Schools)	Richard H	15 mins
5.	<b><u>Peveril's amendment to condition at Toton Lane</u></b> a) Review members' responses to the consultation and agree the Forum's response to the Council	Graham	10 mins
6.	<b><u>Next General Meeting</u></b> a) Consider possible dates for our next General Meeting, either a. Sunday June 25 <sup>th</sup> at 3pm b. Thursday June 29 <sup>th</sup> at... <i>time(?)</i> b) Planning for meeting: location, publicity, leaflets, adverts	Richard	15 mins
7.	<b><u>Forum Newsletter</u></b> a) Hard copy deliveries - volunteers needed please	Katie	5 mins
8.	<b><u>Officer's Reports</u></b> a) Chairman monthly report queries b) Treasurer monthly report queries	Richard Graham	5 mins 5 mins
9.	<b><u>AOB</u></b> a) Any other matters	All	20 mins
10.	<b><u>Date &amp; Venue of Next Meeting</u></b> <b>Thursday 15<sup>th</sup> June at 7.30pm.</b> Venue Tesco Training Room	All	