

Chetwynd: The Toton & Chilwell Neighbourhood Forum
Minutes of 8th Steering Group meeting held on Thursday 20th April, 2017

Present:	Richard Hutchinson (Chair), Nicola Lamplough (Vice Chair), Graham Heal (Treasurer), Teresa Dunsdon, David Lovett, Helen Skinner, Norman Lewis, Colin Tideswell, Katie Stephens
Apologies:	Jon Gallego, Denise Lewis, Richard Bowen, Ben Standing

1.	<u>Minutes of the last meeting</u>	<u>Action by:</u>
1.1	No amendments to the minutes were suggested.	
1.2	Ben Standing to contact Richard Chaney regarding the involvement of Nottingham University students – Action carried forward.	BS
1.3	Tree Preservation Orders – Action ongoing.	NL
1.4	Forum general meeting – to be covered in this meeting.	
1.5	Washlands – Addressed in TEPS meeting	
1.6	Graham reported that the signatories have been assigned.	
1.7	Richard to report on his meeting with George Spencer in this meeting.	
1.8	Richard to report on Ken Mafhams loyalties in this meeting.	
1.9	Search for consultants is ongoing. Action carried forward.	BS/GH/RH
1.11	Cancelled action for Norman to speak to Cllr Mia, no response from the Cllr.	
1.12	Organisation of Barracks site visit is ongoing.	
1.13	Graham to contact Keith & Morag Ball to find out if they wish to remain in the SG.	GH
1.14	Minutes agreed.	
2.	<u>Sub group overview</u>	
2.1	David reported that the Barracks sub group have held two meetings so far. They have a map of the barracks, the land registry document. No answer yet on a visit to the barracks but this is an ongoing action. A contamination report is also needed.	DL
2.2	SG members raised some questions over who owns the land, it is the MOD and some land is leased out by the MOD.	
2.3	The next meeting will be early May. David is to send out documents and minutes to all SG members.	DL
3.	<u>Sub-group restructure</u>	
3.1	A proposal was put forward by Colin previous to the meeting to restructure the sub-groups based on location.	
3.2	This was discussed at length with various different options to restructure the groups. No agreement was reached.	
3.3	Colin and Norman expressed concerns that using geographical location would alienate people from the different projects within the plan. Norman suggested focusing on areas of infrastructure.	
3.4	Richard stressed that the forum area is a whole and the SG does not focus on individual wards. Suggested that we seek expertise from a consultant on the matter.	RH
4.	<u>Forum Newsletter</u>	
4.1	Katie asked for any comments or changes on the draft sent out previous to the meeting. Some grammatical changes were given.	KS
4.2	If a date is agreed for a general meeting before publication it was suggested that it be included in the newsletter.	
4.3	Forum members who have requested information by post will receive a posted copy. All other members will be e-mailed a copy.	GH/KS
4.4	The newsletter will be publicised on the forum's social media sites and 'spotted' sites.	KS

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4.5		BBCouncil will be asked to include the newsletter in their e-mail publication	GH/RH CT & All
4.6		Colin and any other SG members to suggest locations within the forum area where copies can be posted.	
5.		<u>Chairman's Report</u>	
5.1		Richard attended a TEPS meeting to discuss the area change. Explained why the SG voted on the matter.	RH RH
5.2		Richard and Graham were invited to a HS2 meeting with Steffan Saunders (Council), Ken Harrison & Steve Potter (HS2 Growth Partnership) . The Forum's input was welcomed and they were willing to share their knowledge. There were three main issues they focused on in the meeting; pedestrian ways, wildlife corridor and traffic flow. They would like to meet again in a months' time before the July deadline for the funding application.	
5.3		Richard met with George Spencer to discuss their involvement in the forum. The meeting was very positive and they definitely want to be involved. An A4 document is needed to explain the Forum for two 'Forum Prefects' who will be assigned to work with the forum.	
5.4		Richard to distribute a Chairman's Report to the SG.	
6.		<u>Treasurer's Report</u>	
6.1		The forum bank account has been set up and the signatories assigned (Richard, Graham and Nicola).	All
6.2		The bank account has a £100 balance as a good will gesture from Lloyds bank.	
6.3		The proposed expense claim form was approved. This should now be used to claim any expenses incurred for the SG members.	
7.		<u>AOB</u>	
7.1		It was agreed that a consultant-led 'brainstorming' session was needed.	RH
7.2		David suggested looking at the exhibition 'Toton Sidings Remembered' at The Erewash Museum, High St, Ilkeston DE7 5JA, 26 th May – 15 th July. Katie suggested someone 'take notes' when they attend to distribute to those members who do not manage to go. Could also be included in a future newsletter.	All
7.3		David pointed out that he had trouble using the e-mail accounts originally set up for SG members. General consensus that it was not working for us. Richard to look into setting up some Gmail accounts.	RH
7.4		Richard, Graham and Nicola to discuss potential General Meeting dates and distribute to the SG.	RH/GH/NL TD
7.5		It was suggested that the Forum have a stand at local open days. Teresa to look into venues and dates distribute to the SG.	
8.		<u>Next Meeting</u> Thursday 11 th May at 7.30pm. Venue: Training room at Tesco	