

Chetwynd: The Toton & Chilwell Neighbourhood Forum
Minutes of 9th Steering Group meeting held on Thursday 11th May, 2017

Present: Richard Hutchinson (Chair), Nicola Lamplough (Vice Chair), Graham Heal (Treasurer), Teresa Dunsdon, David Lovett, Helen Skinner, Norman Lewis, Colin Tideswell, Katie Stephens, Denise Lewis, Ben Standing

Apologies: Jon Gallego, Richard Bowen

	<u>Action by:</u>
1. <u>Minutes of the last meeting</u>	
1.1 No amendments to the previous minutes were suggested. Agreed and approved	
1.2 Ben Standing to contact Richard Chaney regarding the involvement of Nottingham University students – Positive feedback from the Uni, post-grad students will be helping with the forum in the future.	
1.3 Tree Preservation Orders – Action ongoing.	
1.4 David has distributed the minutes and documentation of the sub-group meetings.	DL
1.5 Search for consultants – to be address in Chairman’s Report today.	
1.6 Graham to contact Keith & Morag Ball – Graham has had no response from Keith & Morag, therefore we have to assume that they no longer wish to be part of the Steering Group.	
1.7 Newsletters have been distributed; action to include the newsletter in the BB Council Newsletter has been put on hold.	
1.8 Chairman’s Report has been distributed by Richard.	
1.9 G-mail address creation – carry forward.	RH
2. <u>Sub group overview</u>	
2.1 Recently held the third meeting of the sub-group, David has been contacted by someone wanting to join the group. David to contact with the date of the next meeting.	DL
2.2 Plans to invite James McCloskey to present a talk on the history of the site, potentially to be held at George Spencer in July.	DL
2.3 Ben to talk to Jim Jeffries about the legal history of the site. Land registry document was sent to SG members, the group has a map to go with the document, shown at the meeting.	BS
2.4 Tree Preservation orders – Jim to forward Mia Key’s e-mail re: TPOs to David.	
2.5 A contamination report is the responsibility of the MOD.	DL
2.6 There has not been any interest from the public regarding bidding for the football/sports field. It was agreed the SG will take this forward.	
2.7 The question was raised as to who owns the footpath running from Stapleford Lane to the Barrack gate.	DL
3. <u>Steering Group short term tasks</u>	
3.1 Richard met with Colin after the last meeting to discuss the importance of community engagement. Agreed to have community area ‘leaders’ so each area has a representative to communicate with.	
3.2 Colin and Helen agreed to create a list of places to post newsletters etc. for Chilwell West, Toton and Chilwell Meadows.	CT & HS
3.3 Denise volunteered to be the Toton representative. Richard and Nicola agreed to be responsible for Chilwell Meadows. Colin agreed to be responsible for Chilwell West.	DL RH & NL
3.4 Colin to ask at the next CAT meeting for a community notice board on the phone box near Sainsbury’s (Chilwell West).	CT
3.5 The baseline topics of: Population demographics, Housing, Schools, Medical facilities, Parks/green spaces/environmental and roads need to be listed by the area representatives and a plan created in order to reach out to the community.	CT
4. <u>Pevevil’s amendment to condition at Toton Lane</u>	

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- 4.1 Discussed the proposed response put together by Graham (based on forum member responses). Agreed to state that the forum agrees with the original condition regarding changes to the J25 slip road and stress the need for the Bardills roundabout to be changed before any houses are occupied. Graham to make these changes and correct the date of the forum designation on the proposal and send it in. GH
- 4.2 Norman questioned the timing of sending information to the Steering Group, agreed that it had been sent out in a timely manner and had been discussed at the previous meeting.
- 5. Next General Meeting**
- 5.1 It has been agreed that the General Meeting will be held on Sunday 25th June at 5pm. Richard to try and book this at the Village Hotel. RH
- 5.2 It was agreed that a separate meeting will be necessary to organise the meeting. Agreed Tuesday 16th May 6:30pm at Tesco.
- 5.3 Agenda will be: area change and a report on our progress so far. Richard will produce a paragraph explaining the area change as our 'official line'. RH
- 5.4 Ben to look at the wording of the constitution and confirm whether a vote is needed from the members on the area change or if the SG is empowered to have made the decision. BS
- 6. Forum Newsletter**
- 6.1 Postal copies were distributed amongst the group for the members who requested to be contacted by post. All
- 6.2 Beeston Civic Society have requested an article for their June newsletter. Katie to put something together based on the steering group newsletter. KS
- 7. Officer's Reports**
- 7.1 The chairman's report has been sent out to the SG.
- 7.2 Richard has spoken to Ken Mafham who has offered to conduct a team building session for the SG for £75. Richard to speak to Ken regarding confidentiality and get back to the group. RH
- 7.3 Graham to remind Steffan Saunders on the money owed. GH
- 8. AOB**
- 8.1 Diane Grattage has contacted Richard wishing to observe a SG meeting. She is a property professional in Attenborough and is studying at university re: the role of neighbourhood forums. No objection to her attending a meeting. RH
- 8.2 **Nottingham Trent University** have said they are happy to be involved in the Forum where needed.
- 8.3 The land for sale to the west of Toton Sidings was discussed. It is up for Auction on May 24th at Colwick Racecourse. Richard and Norman to look into who owns the land currently. RH & NL
- 8.4 Graham suggested looking into becoming a limited company or incorporated body as this gives some legal status. Bramcote forum have become a registered charity. Ben to look into the details and see if any other forums have become ltd or inc. BS
- 9. Next Meeting** Graham to send a date poll to find the best time in holiday season. GH