

Chetwynd: The Toton & Chilwell Neighbourhood Forum
Summary Notes from Steering Group meeting held on Weds September 20th, 2017

Present: Richard Hutchinson (Chair), Graham Heal (Treasurer), Helen Skinner, Norman Lewis, Nicola Lamplough, Ben Standing, David Lovett, Teresa Dunsdon, Pamela Glover

Apologies: Katie Stephens, Denise Lewis, Colin Tideswell, John Gallego

	<u>Action by:</u>
1. <u>Local Plan: approach to providing Forum's response to consultation</u>	
1.1 Agreed to hold a series of consultation events across the Area to obtain feedback from members and residents. Events will be held (between 6pm and 8pm) at: <ul style="list-style-type: none"> • Weds 4th Oct: Chilwell Meadows (Corn Mill – Richard to book) • Weds 11th Oct: Inham Nook (Library/Community Room – Helen to book) • Weds 18th Oct: Toton (Methodist Church – Graham to book) • Mon 30th Oct: Wash-up session (Village Hotel – Graham to book) Steffan Saunders agreed to come along to this last mtg	RH HS GH GH
1.2 Agreed to produce draft response after Weds 18 th mtg and use that as basis for final review/consultation with SS on 30 th . Must submit our response to Council by 5pm Fri 2 nd Oct	GH
1.3 Agreed to produce a set of abridged Local Plan documents to circulate to members with this week's Digest	GH
1.4 Agreed to duplicate hardcopy of the full Plan provided by SS	BS
1.5 Agreed to produce A4 posters to be circulated to prominent shop outlets to advertise meetings	RH
1.6 Agreed to assess if possible to leaflet areas of Inham Nook to encourage attendance and increased membership from the area. If so leaflets will be needed.	HS/CT
1.7 Agreed the SG no longer needs to meet on Mon25th to discuss the approach to Local Plan	
2. <u>AGM</u>	
2.1 Discussed the timing of the AGM – in particular whether we should defer due to the heavy workload commitment needed to support both the Local Plan consultation and the University workload in October/early Nov. Constitution states we must hold an AGM between 11 and 15 months of the previous AGM Agreed to defer this year's AGM to Sunday January 21 st and to hold it at the Village Hotel. But we should look to standardise on 12 months thereafter	GH
2.2 Discussed whether we should invite a speaker to the AGM to encourage interest and a bigger turnout. Ideas for speakers were: <ul style="list-style-type: none"> • David Ralph: Chief Exec of D2N2 • Graeme Barker: University team leader of student project • Chairman of a similar sized/complexity Neighbourhood Forum to provide insight of the road ahead No decision made but agreed to discuss again at next SG meeting	All
3. <u>Revised meeting with RCAN</u>	
3.1 Agreed to re-arrange SG meeting with Jenny Kirkwood (RCAN) on Thursday 5 th Oct at 7pm at Corn Mill	RH
4. <u>AOB</u>	
4.1 Norman raised 2 matters that he believes the Forum should take an active role to engage with the councils and represent community interests: <ul style="list-style-type: none"> • the current traffic works on Stapleford Lane and the issue of traffic chaos that can be expected when it reaches the crossing the Banks Road/Swiney Way junction. • the blocking of a public footpath/bridleway on Toton Sidings Richard explained that due to current workload and the need to focus on future developments we should engage (on a regular basis) with the local councillors and press them to take 'ownership' of current issues.	RH

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4.2	<p>He explained that he has been in touch with our councillors looking to set up a meeting with them to discuss the Forum and what we need from them to support us.</p> <p>It was suggested that the issue with the footpath should be included in next Digest and to ask for feedback if any users are approached to undertake a HS2 assessment survey over the next few months</p>	GH
5.	<u>University project</u>	
5.1	Ben updated the meeting with the outline work plan put together by Graeme Barker of the University. We held a conversation with Graeme to discuss elements of the plan and to confirm exact dates and location.	
5.2	<p>Confirmed current work plan and attendees:</p> <ul style="list-style-type: none"> • Weds Sept 27th 4pm: site visit at Toton Lane • Thurs/Fri 28th/29th from 10.00: design workshop at University. Richard to provide opening talk on Thursday. SG members agreed to attend on Thursday as well as closing session on the Friday • Tues Oct 3rd 10am: Week 1 – presentation from Forum on aims/objectives, with special focus on Barracks • Tues Oct 10th 10am: Week 2 – presentation from Forum on history of Toton • Tues Oct 17th 10am: Week 3 – formulate/design questions for community engagement. Aim for Jenny Kirkwood RCAN to attend to help/oversee • Tues Oct 24th: Week 4: undertake public consultation – ideally at Toton Tesco • Tues Oct 31st: Week 5: summarisation of work so far • Mon/Tues Nov 13th/14th: presentations of final plans • Tues Nov 20th: final internal review • Mon/Tues Dec 11th/12th: final design reviews 	<p>RH, GH, NLe RH, All</p> <p>GH, DLo, Barracks NLe</p> <p>RH</p> <p>tbc tbc tbc tbc tbc</p>
6	<u>Date and venue of next meeting</u> Thursday, 5 th October, 7pm, at the Corn Mill – to meet Jenny Kirkwood	