

# Chetwynd: The Toton & Chilwell Neighbourhood Forum

## Forum: Barracks Sub-Group

DRAFT Minutes of 1st meeting held on Tuesday 7<sup>th</sup> March 2017

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**Present:** David Lovett (Sub-group Lead), Nicola Lamplough (Steering Group Vice Chair), Graham Heal (Steering Group Treasurer), DeVonne John, Stephen Brown, Nick Allcoat

**Apologies:** Jon Gallego, Philip Morley, Jim Jeffery, Richard Hutchinson (Steering Group Chair)

	Action by:-
<p><b><u>1. Introductions</u></b></p> <p>1.1 Everyone present introduced themselves and provided a brief background of their interest in the Forum and the Barracks.</p> <p>1.2 A contact list was circulated for completion by those present in order to provide more robust communication between sub-group members. Problems had been noted in relation to the forum email address that had been used by David. Once complete the contact list would be circulated to all, assuming everyone gave their permission for their details to be made available in this way. Everyone agreed and likewise for Jim Jeffery &amp; Philip Morley who had provided their contact details prior to the meeting.</p>	David
<p><b><u>2. Scene Setting &amp; Background</u></b></p> <p>2.1 David summarised the relationship of the various sub-groups to the main steering group and in particular section 8 of the Steering Group Ways of Working document which states:-</p> <p>8.1 The Steering Group may establish sub-groups, made up of volunteers from the Area to aid them in any Plan related work.</p> <p>8.2 Each sub-group will have a lead person from the Steering Group.</p> <p>8.3 Sub-groups operate under the delegated authority of the Steering Group. All significant proposals by sub-groups need to be explicitly approved/authorised by the Steering Group prior to implementation.</p> <p>8.4 Members, residents and people working in the Area will be encouraged to participate in the process at all stages.</p> <p>David to circulate the final version of this document once ratified by the main steering group.</p> <p>2.2 Information about the other sub- groups was provided:-</p> <ul style="list-style-type: none"><li>• Toton Lane sub-group: looking at Toton Strategic Growth Area</li><li>• HS2/Toton Sidings, Greenbelt land &amp; other development sites in the Area</li><li>• IT, Communications, and Community Engagement</li><li>• Research and Analytics</li><li>• Legal matters, Project management office &amp; Admin</li></ul> <p>Each sub-group has a lead member from the Steering Group and supported by other Steering Group members along with members from the wider Forum. The Chair, Vice-chair, Treasurer &amp; Legal Counsellor from the steering group will act as ex-officio members of these groups and attend meetings as appropriate.</p> <p>2.3 David provided a brief summary from the Broxtowe Borough Council Jobs &amp; Economy Committee meeting held on 26<sup>th</sup> January 2017 where part two of the local plan was discussed and agreed. A link to the full document (meeting agenda) to be provided after the meeting, with particular attention drawn to pages 26-38, 50-51, 58, 67-74 &amp; 109-112. Post meeting note this is the link to the agenda on the Broxtowe Borough Council website <a href="https://www.broxtowe.gov.uk/media/2875/26-january-2017-jobs-and-economy-committee.pdf">https://www.broxtowe.gov.uk/media/2875/26-january-2017-jobs-and-economy-committee.pdf</a></p>	David/Graham
	David

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<p><b><u>3. Terms of Reference</u></b></p> <p>3.1 Each sub-group is required to provide terms of reference (TOR). A draft version of the TOR had been circulated prior to the meeting to allow sub-group members to review beforehand. The TOR and comments received were discussed, including from Jim Jeffery who had been unable to attend the meeting in person. David to update the TOR based on the discussion and circulate with the minutes for final comments and ratification at the next meeting.</p> <p>3.2 Jim had raised a question about the Crichel Down Rules in relation to ownership of the barracks site. David agreed to ask Ben Standing (Legal Counsellor) for advice.</p> <p>3.3 It was acknowledged that the template for the sub-group TOR was just that, a template and could be amended to suit our needs.</p> <p>3.4 All agreed with Jim's comments to avoid speculation and 'fake news' and ascertain information relating to the barracks on a factual basis, rather than speculation &amp; rumour.</p>	David  David
<p><b><u>4. Immediate priorities &amp; next steps</u></b></p> <p>4.1 The group agreed that the main priority was fact finding and to try and arrange a site visit to the barracks site. It was noted that Richard Hutchinson may have contacts who we can approach to arrange a site visit. Stephen &amp; DeVonne also had potential contacts within or associated with the Barracks who could be approached. DeVonne also offered to contact the local Civic &amp; Historical Societies for any information about the barracks site.</p> <p>4.2 There was discussion about the community right to bid for the sporting facilities on the barracks site, particularly in relation to the football and cricket pitches. Nick &amp; Nicola offered to find out more about this as a possibility.</p> <p>Post meeting note – Ben will be able to advise on the legal aspects of Community Right to Bid.</p>	Richard/ Stephen/ DeVonne  Nick/Nicola
<p><b><u>5. AOB</u></b></p> <p>5.1 No other business was raised.</p>	
<p><b><u>6. Date &amp; Venue of Next Meeting</u></b></p> <p>6.1 Wed 5<sup>th</sup> or Thu 6<sup>th</sup> April suggested as potential dates. To be confirmed outside the meeting. Nick offered the use of Attenborough Cricket Club as a possible venue. The bar would be available to use!</p>	All